

BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

MINUTES OF THE REMOTE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON WEDNESDAY 10TH FEBRUARY 2021 AT 6:30PM

Start: 6:30pm
Finish: 8:25pm

Councillors present:	Goode, Miah, Owen, Taylor, Williams and Winnard
Councillors in attendance not a member of this committee:	None
In attendance:	Ruth Batterley, Town Clerk
Members of the public:	None

2021/114 Apologies for absence

- a) To note apologies for absence
- b) To receive and consider apologies for absence
- c) To approve reasons for absence

Resolved to approve the reasons for absence for Councillor Clough. Councillor Brazendale was not present.

2021/115 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest
- c) To grant any requests for dispensation as appropriate.

There were none.

2021/116 To confirm as a correct record the minutes of the ordinary Finance and General Purposes Committee meeting held on 13th January.

Resolved to confirm the minutes of the ordinary meeting of the Finance and General Purposes Committee held on 13th January 2021.

2021/117 Public Participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

There were no members of the public present.

2021/118 Green and Clean items

- a) **To consider arrangements to be made for Green and Clean items pending the recruitment of the Deputy Clerk. Resolved** that Green and Clean Forums will be put on hold until the appointment of the Deputy Clerk. **Resolved** that these will be delayed until post COVID-19, but that one of the new councillors may wish to lead on this. If not Councillor Owen will lead the first litter pick following the pandemic and an item will be brought back to the committee about how to deal with litter picks going forwards. **Resolved** that Councillor Goode will lead on planting and will progress bin sponsorship with CBMDC. **Resolved** that the clerk will put together a tender pack for the renewal of the floral display contract.
- b) **To consider expenditure of up to £1,000 with Bradford Council to be spent on summer planting for donation to voluntary groups and for this expenditure to be delegated to the clerk in consultation with the Chair of the committee.** An amended motion was tabled:

To consider expenditure of up to £1,000 with Bradford Council to be spent on summer planting for donation to community groups. **Resolved** that £995.16 worth of summer bedding be ordered from Bradford Council.

2021/119 Policies

- a) **To consider the asset register for 2020-2021. Some minor amendments were suggested.** Subject to these amendments **resolved** that the asset register be recommended to the full council for its approval.
- b) **To consider the revised Communications and Social Media policy.** Small amendments were suggested, subject to these amendments, **resolved** that the revised Communications and Social Media policy be recommended to the full council for its approval.
- c) **To consider the Investment Strategy. Resolved** that this committee recommends to the full council that funds above £85k be transferred to the Public Sector Deposit Fund. The clerk noted that the fund is AAA rated on Fitch ratings and the yield for the Public Sector Deposit Fund as of 09/02 is 0.389 %
- d) **To consider the policy for appointing non councillors to council committees, sub committees and working groups. Resolved** to approve this policy to the full council for its approval.
- e) **To consider any recommendation to be made to the full council as necessary**

2021/120 Internal control inspections

a) **To appoint a councillor to replace Councillor Williams to carry out internal control inspections**
All councillors on the committee currently have financial responsibilities for checking, cheque signatory etc. **Resolved** to put an item on the full council agenda requesting an additional councillor be appointed to this role.

2021/121 Grit bins

a) **To consider expenditure of up to £400 for additional grit bins**
Resolved that four bins be purchased for the cost of £100 per bin, plus VAT. Additionally, the full council is to be recommended to vire some funds from another budget to top up the Emergency Support budget for refills. The bins are to be sited at:

1. Villa Grove
2. Stanley Court off Stanley Street
3. Stonegate Upper Level
4. Heathfield Close

2021/122 Finance

- a) **To receive the signed bank statements and reconciliations for January. Resolved** to approve the bank reconciliations and statements.

- b) To minute balances.** The balances were £131,144.20 for the Unity T2 account, £0 for Multipay and £138,000 for the Public Sector Deposit Fund.

2021/123 New locks Beck Lane

- a) To allocate up to £50 for the purchase of new locks for Beck Lane allotments**

Resolved to approve up to £50 for new locks for Beck Lane.

2021/124 To review risk, identifying any new or unacceptable levels of risk to the Town Council

There was nothing to report.

2021/125 To resolve that members of the press and public be excluded from items 2021/126 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature.

Resolved to exclude the press and public due to consideration of a confidential allotment matter.

2021/126 Allotment issue

- a) To consider information received about a confidential allotment matter**
b) To consider next steps

Resolved to write a further letter.

2021/127 Next Meeting of the Finance and General Purposes Committee

To note the date for the next Finance and General Purposes Committee meeting as being Wednesday 10th March 2021.